

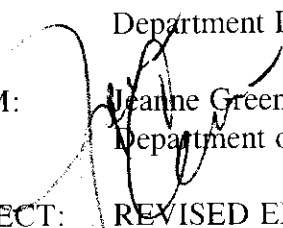


**DEPARTMENT OF PERSONNEL**

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**MEMO PERD #22/01**

July 5, 2001

TO: Department Directors  
FROM:  Jeanne Greene, Director  
Department of Personnel  
SUBJECT: REVISED EMPLOYEE HANDBOOK

The *State of Nevada Employee Handbook* has recently been revised and republished. It is designed to provide general information and answer commonly asked questions which State employees may have. It is particularly useful in acquainting newly hired State employees with State service.

We have enclosed copies of the handbook for each of your employees and are requesting that they be distributed.

This publication is also available on the Department of Personnel's website at [www.state.nv.us/personnel/](http://www.state.nv.us/personnel/). As statutes and regulations change, the online version of the *State of Nevada Employee Handbook* will be updated to reflect the most current information.

If you have any questions regarding the number of copies received, please contact Irene Davis at (775) 684-0119.

JG:cp

Enclosure

cc: Irene Davis, Administrative Assistant, Department of Personnel  
Agency Personnel Liaisons, letter only  
Agency Personnel Representatives, letter only